

HOSPITALITY ASSISTANT (PART-TIME-10)

The Falls Church Anglican (TFCA) is seeking a part-time employee to assist the Events Manager and church volunteers with the preparation and service of refreshments on Sunday mornings at the church and other designated areas.

Duties and Responsibilities:

- Pick up snacks and deliver to the church each Sunday.
- Prepare and refresh snacks.
- Prepare and refresh coffee or other hot beverages.
- Keep the hospitality area organized.
- Use proper safety precautions and sanitary measures to keep all areas clean.
- Being prepared for serving times.
- Escalate parishioner concerns to Events Manager.
- Maintain high standards of customer.
- Dress appropriately professional for food service.

Qualifications and requirements

- At least 1-year experience in customer service or similar job
- Available on Sundays
- Reliable Transportation
- Team player
- Good communication skills
- Detailed oriented
- Good time-management and organizational skills
- Reliable
- Punctual
- Excellent customer service
- Must be able to pick up and carry up to 15 pounds
- Agreement with TFCA's doctrinal position (see <https://www.tfcanglican.org/visit/what-we-believe>)

Within this context, we are committed to equality of treatment in hiring and in all employment conditions and opportunities. Compensation depends on experience. This position does not qualify for benefits.

How to Apply : Please send a cover letter and resume to resumes@tfcanglican.org, with "Hospitality Assistant" in the subject line.